

Thank you for supporting ABAI by registering to exhibit at the 50th Annual Convention in Philadelphia, Pennsylvania! Take a moment to review the following important information about exhibiting. Some information has been updated at this time.

Convention Center FAQ: https://www.abainternational.org/media/205511/PCC_Exhibitor_FAQ.pdf

Exhibitor Services:

Exhibitor Services this year will be rendered by **Freeman**.

Freeman's Office Hours: 7:00 am to 7:00 pm CT, Monday-Thursday. 7:00 am to 5:00pm CT, Friday.

Phone: (888) 508-5054

Live Chat: [HERE](#)

Online Exhibitor Kit: <https://www.freemanco.com/store/index.jsp>

Online Kit Instructions:

- Login or Create an Account
- Find the show: "ABAI"

All Booths Include:

- 10'x10' pipe and drape surround
- 6'L draped table
- 2 Chairs
- 1 Wastebasket
- Carpet

Food & Beverage Ordering: https://www.freemanco.com/forms/524624/food_beverage.pdf

Electrical and Internet Services

Services this year will be provided by the **Pennsylvania Convention Center**.

Email: exhibitorservices@paconvention.com

Phone: (215) 418-2190

PDF document: https://www.abainternational.org/media/205511/ANN24_ExhibitKit.pdf

Online Ordering: https://pcc-web.ungerboeck.com/coe/coe_p1_all.aspx?oc=10&cc=COESOP

Online Ordering Instructions:

- Locate "Association for Behavior Analysis International ABAI Annual Convention" on the listed calendar
- Login or Create and Account

Need your booth number? It can be found on your [organization's web listing](#) *

*Please note that listings are not purely in alphabetical order, Package Booth Exhibitors will be listed first, followed by all other exhibitors alphabetically. Your booth number will also be listed on your receipt. If you cannot find your listing please contact exhibits@abainternational.org.

Onsite Booth Times:

- **Exhibit Booth Setup:** Friday, May 24, 11:00 AM-4:30 PM
- **Exhibit Hours**
 - Saturday, May 25, 11:00 AM-4:00 PM, 7:00 PM-10:00 PM
 - Sunday, May 26, 11:00 AM-4:00 PM
 - Monday, May 27, 11:00 AM-4:00 PM
- **Exhibit Booth Teardown:** Tuesday, May 28, 8:00 -10:00 AM

Details:

- Booths are expected to set up their signage and decorations during the Friday hours. The only exception is unforeseen circumstances (such as a family emergency or a delayed flight).
- It is possible to begin teardowns on Monday *after* 4:00 p.m., however, exhibitor services will not be available. It will be necessary to arrange for assistance, shipping, and any other questions during official teardown hours on Tuesday.
- All exhibit hours are non-compete hours, and therefore do not overlap with any invited speakers. However, you will see that they often line up with the poster presentations, or any other events *inside* of the exhibit hall that may draw traffic.

ABAI Website & Mobile App:

Your exhibitor listing will include your booth number, organization name, address (print only), and URL. Please double check your information on the [convention landing page](#).

If you have recently signed up please allow 1 week for your information to be updated. **(Any updates after 02/09 are not guaranteed to be reflected in the printed program.)**

Hybrid Specific:

Please send one (1) email to exhibits@abainternational.org with **all** the files you would like to provide to virtual attendees in the virtual attendee specific pages.

Hotel Blocks Are Open:

Please note that **discounted hotel rooms** are available for multiple event hotels in the area. — Please do not hesitate if you plan to stay at a conference hotel, as the discounted rooms sell out extremely fast! You can only secure discounted room rates through the ABAI [website](#).

Attendee Registrations:

Both your full event registrations and exhibit-only registrations will be processed in May 2024. You can submit these names there.

Registrant Submission: <https://www.surveymonkey.com/r/FR7Q85X>

If you need any additional registrations please contact exhibits@abainternational.org.

Additional Full Registrations: \$Price varies based on membership status.

Additional Exhibit Hall Registrations: \$75 per person.

Discounted Job Listings:

You will receive a 10% discount on all 30-day [job postings](#) until 12/31/2024. To receive this discount, you must use the supplied coupon code for posting.

Coupon Code: EXHIBITOR10

COVID-19 Information:

ABAI's priority is always the safety of our members and exhibitors. Please know we are closely monitoring CDC guidelines and local recommendations to ensure attendees have a safe and productive in-person convention experience.

Guidelines and recommendations change quickly. We recommend double-checking all local guidelines, especially regarding testing requirements, a week before your planned departure. Currently there are no requirements for entry to the event. We do highly suggest social distancing and masks when there though.

Parking On-Site:

We are happy to offer a discount at the convention center parking garage this year.

Parking Garage Coupon: <https://media.abainternational.org/events/2024/annual/Exhibits/ParkingDiscount.png>

There are also several parking garages and lots in the vicinity of the convention center this year.

Additional Parking Information: <https://www.paconvention.com/attendees-1/travel-to-pa-convention-center/parking>

Scam Alert!

Please do not be fooled by anyone contacting you offering discounted room rates or attendee information. ABAI does not supply attendee lists to anyone, and all hotel rooms should be booked directly through the hotel itself.

PACKAGE EXHIBITORS ONLY:

Submissions needed for *Package* exhibitors:

- Two business-card sized ads in *Inside Behavior Analysis*:
Please submit a 4x2.5; CMYK or Grayscale color, TIF or PDF format ad to exhibits@abainternational.org. Ad's will be printed in black and white in the next available print.
 - Print Deadlines:
June 15, 2024: deadline for summer issue
September 15, 2024: deadline for fall issue
December 15, 2024: deadline for winter/spring issue
- Package exhibitor listings will include the company logo printed in the program book if purchased before the print deadline. (02/09/24)
- Facebook Post:
When you have a Facebook post that you would like us to post on your behalf please post it directly on your Facebook and send a link to exhibits@abainternational.org so that we can repost it with it connected to your company page. You are welcome to do this any time leading up to the convention.



Email exhibits@abainternational.org with any questions.